Approved For Release 2003/04/29 : CIA-RDP84-00780R003900060012-3 DD/S 71-3186 ADMINISTRATIVE - INTERNAL USB ONLY This Notice Expires 1 March 1972 LOGISTICS EMPLOYEE CAFETERIA COMMITTEE Reference: dated 8 March 1971 is designated as the Intelligence Directorate representative on the Employee Cafeteria Committee replacing reassigned. ΑT was elected Chairman of the Employee Cafeteria Committee effective 9 August 1971. FOR THE DIRECTOR OF CENTRAL INTELLIGENCE: /s/ Robert S. Wardles JOHN W. COFFEY Deputy Director for Support

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DD/S Distribution:

Orig - RCB

1 - DD/S (signature)

1 - DD/S (subject)

1 - DD/S (chrono)

DISTRIBUTION: ALL EMPLOYEES

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Approved For Release 2003/04/29 : CIA-RDP84-00780R00 TRANSMITTAL SLIP 11 August 1971 то: М ria Mr. Wat ROOM NO. REMARKS: Recommend your signature. CND FROM: EXTENSION ROOM NO. BUILDING (47) FORM NO . 241 REPLACES FORM 36-8 WHICH MAY BE USED. DATE TRANSMITTAL SLIP TO: DDS BUILDING ROOM NO. O/DD/I Administrative Staff BUILDING Hqs.

FORM NO . 241

REPLACES FORM 36-8 WHICH MAY BE USED. (4

## 1 5 JUL 1971

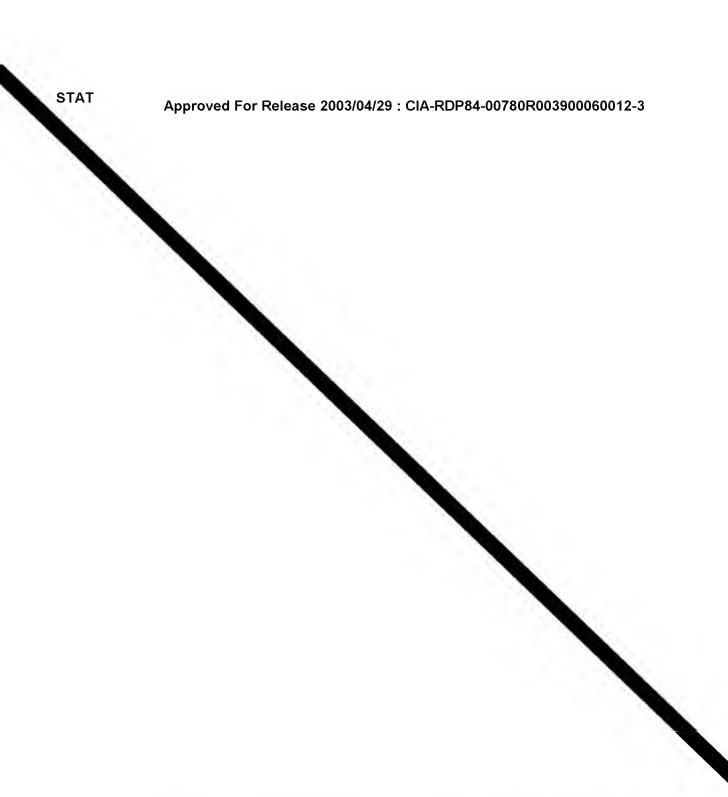
SUBJECT : Employee Cafeteria Committee
REFERENCE: dated 8 March 1971
This is to advise you that has
been named as the DDI member of the Employee Cafeteria
Committee replacing who has
been reassigned.
Chief) Adminis#rative Staff O/DDI

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Alexan get me ike name og ske members Og the Cafe Terria Committee and believe vely an historia en agency horice.

two notices attached



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#### This Notice Expires 1 March 1972

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8	March	1971

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#### EMPLOYEE CAFETERIA COMMITTEE

1. Cafeterias at the Headquarters Building, the Ames Center are operated by Government Services, Building, and Incorporated, under a contract with the General Services Administration. The Director of Logistics, however, is responsible for monitoring cafeteria operations and for liaison with Government Services, Incorporated. The Employee Cafeteria Committee assists the Director of Logistics in the monitoring of cafeterias, and serves as the focal point to which employees may direct their comments and suggestions regarding service, quality of food, prices, or any other matters that pertain to the operation of these cafeterias. Employees who patronize the cafeterias and who have suggestions for improving cafeteria operations are requested, therefore, to contact the committee representative for their area. Specific incidents relating to the quality of food or service should be brought directly to the attention of the cafeteria manager at the time they occur.

Committee members and the terms of their membership, beginning 1 March 1971, are given below:

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Chairman	DDI	1 year
Member	O/DCI	2 years
Member	Rosslyn Area	1 year
Member	DDP	2 years
Member	DDS	1 year
Member	DDS&T	1 year
Member		2 years

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Effective 1 March 1971, all new members are appointed for two-year terms. To provide continuity, only a portion of the committee will be replaced each year.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

JOHN W. COFFEY Deputy Director for 'Support

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#### This Notice Expires 1 March 1972

LOGISTICS

3 May 1971

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EMPLOYEE CAFETERIA COMMITTEE

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Reference:

Effective 3 May 1971 is designated a member of the Employee Cafeteria Committee representing the Rosslyn Area,

vice The term of membership will be two years.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

JOHN W. COFFEY Deputy Director for Support

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